



MEETING MINUTES

April 28, 2015

7:30 PM

Approved

In Attendance: H. Harper, Chairman, B. Watts, Vice Chairman, D. Carlson, Member, R. Schoenberger, Member, M. Brown, Authority Administrator

Call to Order

H. Harper called the meeting to order at 7:30 PM.

Approval of Minutes

After a brief discussion, D. Carlson moved to approve the minutes of the March 24, 2015 meeting as submitted, R. Schoenberger seconded. It was so moved.

Approval of Payments

Following several questions and a brief discussion, a motion was made by D. Carlson to approve the payments for April 2015 as submitted. B. Watts seconded the motion. It was so moved. B. Watts then moved to accept the Balance Sheet and Revenue and Expenses Reports in good faith as prepared by the Township Treasurer. D. Carlson seconded. After a few brief questions and comments by the Board mainly concerning the slight decline in delinquent collectables, it was so moved.

Authority Administration Reports

M. Brown noted that all treatment facilities were operating well and within their permit requirements. He noted the three reports and asked if there were any questions regarding the reports. Several brief questions followed that were answered. M. Brown provided an update of the 55 Yarmouth Lane connection issue in the Saybrooke system, the Phase II Sewer Expansion Project and the WWTF progress. He also provided an update to the recent difficulties experienced with easements for the Phase II Sewerage Expansion Project. He stated that the Authority offer as approved at the March 2015 meeting seemed to appease most of the homeowners relative to granting the easements and that he would be finalizing the arrangements with each within the next few weeks.

H. Harper then asked about the status of the Township Treasurer seeking help from local banks for homeowners who would be connecting. M. Brown gave a brief update. H. Harper noted he would contact the Township Treasurer directly and see what assistance he could provide with the local banks.

D. Carlson noted a manhole settlement on *Whelen* Court near Prescott Drive. M. Brown stated he would advise the Township Public Works Department. D. Carlson also noted some repair issues needed with the split rail fence at the Greenridge WWTF.

D. Carlson then moved to accept the reports of the Authority Administrator as submitted. R. Schoenberger seconded the motion. It was so moved.

Open Session

Two local residents were in attendance but stated his questions were answered during the Administrative Reports.

Next Meeting Date: May 26, 2015 – 7:30 pm.

H. Harper noted the date and time of the next meeting of the Authority.

Adjournment

There being no further business to be brought before the Authority, B. Watts moved, seconded by D. Carlson to adjourn the meeting at 8:24 pm.

Respectfully submitted,

G. Matthew Brown, P.E., DEE
Authority Administrator